

ESTABLISHED IN

2006

VISION

Enlightenment to Empowerment through Education

MOTTO

Asta Ma Sadgamaya From Ignorance, Lead Me to Truth (From Brihadaranyaka Upanishd 1.3.28)

UGC RECOGNITION

2(f) & 12(b)

NAAC ACCREDITATION

28th March 2019

AFFILIATION

Himachal Pradesh University, Shimla (H.P.)

&

Sardar Patel University, Mandi (H.P.)



Table of Contents			
Sr. No.	Content	Page Number	
1	From Principal's Desk	1	
2	Departments and staff	2	
3	Schedule for academic session 2025-26	5	
4	Institution calendar	6	
5	Admission /counselling cum guidance and Technical Support committees	7	
6	Procedure of online admission	8	
7	Eligibility for admission	10	
8	Rules for admission	11	
9	Rules for migration	12	
10	Courses, subject combinations	13	
11	Instructional Template for faciliting implementation of Scheme for CBCS Annual Pattern UG Courses /NEP	15	
12	Evaluation of Students	18	
13	Fee, fund and fines	19	
14	Details of fee structure	20	
15	Annual Admission Fee	22	
16	Clubs and Societies	24	
17	Scholarship	25	
18	Leave Rules	25	
19	Code of conduct for students	25	
20	Administrative committees	27	
21	Library	31	
22	Annual prize distribution function	31	
23	Co-Curricular activities	31	
24	College Magazine	32	
25	PTA	32	
26	CSCA	32	
27	OSA	32	
28	Appendixes A	33	
29	Appendixes B	34	
30	Ragging is a punishable offence	38	

From the Principal's Desk...



Dear Students, Faculty and Staff

As we embark on a new academic session 2025-26 and enters in the 19th year of our establishment, I extend a warm and heartfelt welcome to each one of you. The beginning of a new year brings with it renewed hope, fresh opportunities, and the promise of growth—both academic and personal.

To our new students, I congratulate you on joining our vibrant college community. You are about to begin a journey filled with learning, discovery, and transformation. To our returning students, welcome back! Your continued commitment and enthusiasm are the pillars of our institution's success.

This year, let us strive for excellence in all our endeavors. I encourage you to participate actively in academic, co-curricular, and extra-curricular activities. Remember, education is not just about acquiring knowledge, but also about building character, developing critical thinking, and nurturing a spirit of inquiry.

Our dedicated faculty and staff are here to guide and support you at every step. Do not hesitate to seek help, share your ideas, and collaborate with your peers. Together, let us create an environment that is inclusive, innovative, and inspiring.

I urge you to approach this academic year with enthusiasm, discipline, and a sense of purpose. Remember, education is not just about acquiring knowledge—it is about learning to think critically, to collaborate, and to contribute meaningfully to society.

I wish you all a productive, joyful, and successful academic year ahead. Let us make this session memorable and meaningful!

With best wishes,

Dr. Vishavjeet Singh Principal

COLLEGE TEACHING DEPARTMENTS and STAFF

ARTS FACULTY



Mrs. Manjinder Kaur Assistant Professor



Mrs. Anjali Assistant Professor



Dr. Shruti Sharma Assistant Professor

Department of Hindi	Department of History	Department of Music (Vocal)
Mrs. Asha Sharma Assistant Professor	Mr. Harish Kumar Assistant Professor	Dr. Satish Thakur Associate Professor

Department of Music (Instrumental)	Department of Sanskrit	Department of Economics
Dr. Seema Bala Assistant Professor	Dr. Keshav Kaushal Assistant Professor	Baby Kumari

Department of Geography	Department of Political Science
Vacant	Vacant

COMMERCE FACULTY



Mr. Surinder Kumar Associate Professor



Dr. Shivani SabharwalAssistant Professor

SCIENCE FACULTY

Department of Chemistry	
Dr. Sushila Sharma	Vacant

Department of Computer Application	Department of Mathematics	
Mr. Sanjiv Kumar Assistant Professor	Mrs. Sarita Choudhary Associate Professor	Ms. Sakshi Assistant Professor

Department of Physics	Department of Zoology
Mr. Sanjiv Puri	Mrs. Bhavna
Assistant Professor	Assistant Professor

MINISTERIAL STAFF

Mr. Pawan Kumar	Supdt. GR-I
Mr. Sunil Kumar	J.O.A. (IT)
Mr. Atul	J.O.A. (IT)

LIBRARY STAFF

Mrs. Yojna	Assistant Librarian
Vacant	Assistant Librarian

LABORATORY STAFF

Mr. Karam Chand	S.L.A.
Mr. Bir Singh	S.L.A.
Mr. Kuldeep Chand	L.A.
Vacant	L.A.

CLASS-IV

Mr. Vikram Chand	Peon-cum-Chowkidar
Mrs. Swarna Devi	Peon
Mr. Sri Ram	Peon
Mr. Chamel Singh	Peon-cum-Chowkidar
Mrs. Veena Devi	Peon

Schedule for the Academic Session 2025-26

Schedule 101	the Academic Session 2025-20		
Particulars	Period	Days	
Admission/Regular Study Schedule			
Submission of admission forms for the session 2025-26	01 June to 19 June	19 Days	
Pre-admission counseling of students	13 June to 19 June	07 days	
Display of 1st Merit List	20 th June at 5.00 PM		
Fee to be deposited	21st June to 23rd June	03 Days	
Display of 2nd Merit List	24 th June at 3.00 PM		
Fee to be deposited	25 th June to 27 th June	03 Day	
Orientation of 1st year Students	28 th to 30 th June	03 Day	
Admissions of UG 2 nd & Final year students on roll on basis	1st June to 19th June	19 Days	
Fee to be deposited	13 th June to 24 th June	12 Days	
Post admission counseling	24 th June to 30 th June	07 Days	
Regular Teaching	1st July to 15 March of next year excluding vacation period		
	Total teaching days	>180	
Annual Practical Examination /remedial/need based classes/self- study by student	16 th march to 25 th march		
Theory examination	26 th March to 10 th may		
Evaluation of answer scripts	7 th April to 17 th may		
Result of all U.G. classes	Up to 30 th June		
Result of revaluation	Up to 20 th August		
Supplementary examination	September		
Result of supplementary examination	October		
Vacation Schedule			
Festival Break	2 days before and 2 days after Diwali	5 Days	
Winter Vacations	01 January to 04 February	35 Days	
Summer Vacation	18 May to 11 June	25 Days	
	Total Vacation Period	65 Days	

INSTITUTIONAL CALENDAR 2025-26

v 1 P	
Induction Programme	Zero Week
International Youth Day	12 th August
Independence Day	15 th August
College Inception Day	17st August
Sadbhavna Day	20 th August
Sanskrit Day	31 St August
Csca Formation	As Notified By Hpu/Spu
Teacher's Day	5 th September
Literacy Day	8 th September
Hindi Diwas	14 th September
Ozone Day	16 th September
Tourism Day	27 th September
Surgical Strike Day	30 th September
PTA General House Formation	Last Sunday Of September
Gandhi Jayanti	2 nd October
World Mental Health Day	10 th October
Rashtriya Ekta Diwas	31 st October
Vigilance Awareness Week	From 31st October To 5th November
Athletic Meet	1st Week Of November
Education Day	12th November
Communal Harmony Week	19th-25th November
Constitution Day	30th November
CSCA Function	Last Week Of November
World Aids Day	1st December
INTERNATIONAL DAY OF PERSONS With DISABILITY	3rd December
Human Rights Day	10th December
Half Yearly Exams	2nd Week Of December
National Mathematics Day	22nd December
National Consumer Day	24th December
Nss Camp	1st Week Of January
National Youth Day	12th January
Voter Awerness Day	25th January
Republic Day	26th January
National Science Day	28th February
Annual Prize Distribution Function	Last Week Of February
International Woman's Day	8th March
National Poetry Day	21st March
Water Day	22 nd March
Himachal Day	15 th April
Earth Day	22 nd April
World Book Day	23 rd April
Anti-Tobacco Day	31 st May
World Environment Day	5 th June
International Yoga Day	21 st June
World Music Day	21 St June

ADMISSION / GUIDANCE CUM COUNSELING AND TECHNICAL SUPPORT COMMITTEE

DR. SATISH THAKUR
(ARTS)

MR. SURINDER KUMAR (COMMERCE) MRS.SARITA HOUDHARY (SCIENCE)

ADMISSION COMMITTEE

SCIENCE Venue:- IT Lab	COMMERCE Venue:- Commerce Department
Mrs. Sarita Choudhary (Convener)	Mr. Surinder Kumar (Convener)
Mr. Sanjiv Puri	Dr. Shivani Sabharwal
Mrs. Bhavna	Ms Sakshi
Dr. Sushila Sharma	Mrs. Swarna Devi (Class-IV)
Ms Shilpa	
Mrs. Veena Devi (Class-IV)	

ARTS-I	ARTS-II
Pol-Science, Sanskrit, Geography, English	History, Hindi, Economics, Music (Vocal & Instrumental)
Venue:- Commerce Department	Venue:- IT Lab
Mrs. Manjinder Kaur (Convener)	Dr. Satish Thakur (Convener)
Mrs. Anjali	Dr. Shruti Sharma
Dr. Seema Bala	Mrs. Asha Sharma
Dr. Keshav Kaushal	Mr. Harish Kumar
Mr. Chamel Singh (Class-IV)	Mr. Chamel Singh (Class-IV)

ERP / Website Management & Technical Support Committee	
Mr. Sanjiv Ku	mar (Convener)
Mrs. Sushila	harma
Mr. Harish	
Mr. Sunil Ku	nar
Mr. Atul	

PROCEDURE OF ONLINE ADMISSION: (On Website www.gcshahpur.ac.in)

- **1.** Read the instructions thoroughly and carefully as given in the prospectus.
- **2.** Keep soft copy of the following documents with you:
 - i. Recent passport size scanned photograph (less than 250 kb)
 - ii. Signature specimen (less than 250 kb)
 - iii. Matriculation certificate
 - iv. 10+2 certificate
 - v. Character certificate (Not more than 6 months earlier) from the Head of Institution of last attended. Original character certificate to be attached with the admission form application.
 - vi. Migration certificate (for students who have not done 10+2 form HP board)
 - vii. Bonafide Certificate (only for Himachali Girls)
 - viii. 40 % disability certificate / Category certificate in case student seeking any kind of fee concession (IRDP/BPL/PwD/age relaxation)
 - ix. UID Aadhar Number or Enrollment no. (if applied for Aadhar)
 - x. Student's own Mobile No. and Email ID belonging to the candidate only.
 - xi. Scanned copies of fee receipt and admit card issued by the university for the examination of previous year (for 2^{nd} & 3^{rd} year students).
 - xii. Scanned copy of front page of Student's own bank account passbook showing account no. and IFSC code.
- 3. All candidates who want to apply for scholarship must have a valid Aadhaar linked Bank Account with core banking facility. Please keep handy Bank Account number, Branch Name and Branch IFSC Code.
- **4.** Candidates willing to apply for Reservation must have a valid supporting document.
- **5.** At the time of counseling the candidates will bring the printout of online filled admission form with attached photo copies of submitted documents along with original documents.
- **6.** It is advised to regularly check email, SMS and visit College official website and college notice board for latest updates regarding admission process, cut-off list and counseling schedule.
- **7.** In case any student finds difficulty in applying online for admission, please contact following faculty members for assistance:

1. Mr. Sanjiv Kumar	9418730912
2. Dr. Shivani Sabharwal	9015045885
3. Dr. Sushila Sharma	8219036637
4. Mr. Harish Kumar	9873499407
5. Mr. Sunil Kumar	9805864423

8. At the time of admission students must bring their parents/guardians (only blood relation but not a student of this institution) to the college.

Instructions for 1st Year Students:

- ❖ Admission will be on merit basis. A candidate has to choose and write 3 different combinations of subjects. On the basis of percentage of marks of 10+2, candidate will be allotted one of these combinations. Separate merit list will be displayed for each DSC-I course as there are limited seats (80) in each DSC-I. Therefore, candidates are advice to choose different DSC-I subject in second & third option.
- The courses allotted will be intimated through email, SMS and the candidate has to deposit the fee (Online only) within stipulated time after checking his/her name in the merit list.
- ❖ All the admissions will be provisional subject to final approval by the university.

Instructions for 2nd & 3rd Year Students:

- ❖ All the old students have to login in the website (https://www.gcshahpur.ac.in/student/login.aspx) using their username & Password.
- ❖ The students should choose all the courses (DSCs) very carefully, which they have studied in the previous class.
- ❖ It will be mandatory for all the students to upload the admit card of the previous class University Examination 2023-24 and fee receipt of the fee deposited in the previous year. Without these documents the application for the admission will not be considered.
- ❖ The candidates who are already registered with the University must mention their Registration No. & University Roll No. in the respective columns.
- ❖ All the admissions will be provisional subject to final approval by the university.

Steps to be followed for Admission:

Step-1: https://www.gcshahpur.ac.in

Step-2: click on **Admission 2025-26**

Step-3: For 1^{st} year students: click on New Registration $\longrightarrow 1^{st}$ year students should register themselves by entering Student Name, Mobile No. (Own), Email ID (own), & Aadhar No.

Step-4: Pay prospectus fee online.

Step -5 After registration will get User Name & Password through email.

Step-6: 2nd & the 3rd students should log in using their User name and password.

Fill in your all the detail (Educational Detail and upload your documents).

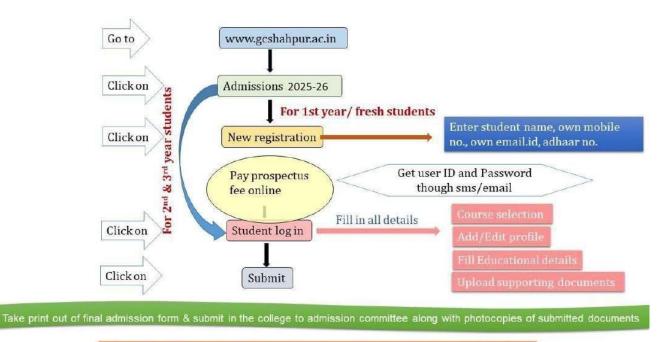
Step- 7: Submit the application form.

Step- 8: Take print out of final admission form and submit in the college along with (Photo copies of submitted documents).

Step-9: Get these photo copies verified from admission committee in the college.

Step-10: Pay online admission fee after verification.

Steps to be followed for Admission:



After verification by admission committee pay the fees online through given link

Note:

- Visit the website and check email regularly.
- ❖ If any discrepancy found in admission form, students must correct it and submit the form again.
- ❖ After verification by admission committee, fee link will be generated.
- ❖ Student must pay fee online (link given in your student login) within stipulated time.
- Students can download the fee receipt from your dashboard after login in the college website.

ELIGIBILTY OF ADMISSION

- **A.** Student passed in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent by the various bodies approved by the HP University.
 - (i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
 - (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given

preference in admission to B.Com. programme.

- (iii) The student who wants to take Mathematics as Core I / Core II subject must have read Mathematics at 10+2 level.
- **B.** An applicant must not be more than 23 years (25 years for girls) of age as on 01.07.2025 and must have not been born earlier than 01.07.2002. In case of Scheduled Caste / Scheduled Tribe, student's relaxation in age upto three years is allowed as per rules.
- **C.** The Vice Chancellor HPU/SPU May, in exceptional cases/circumstances, (to be recorded in writing), give relaxation in age upto a maximum of six months to any candidate. All such cases of age relaxation of upto six months may be granted admission provisionally by the Principal and consolidated list of all such cases will be sent for approval of the Vice-Chancellor by 31st October of every academic year.
- **D.** An applicant having a compartment in 10+2 will not be admitted.
- E. The admission will be on the basis of merit, as the seats are limited in all faculties.
- **F.** The reservation of seats will be according to the HPU 120 points" roster as per Appendix A.

RULES OF ADMISSION

- 1. Admission will be strictly on fulfillment of eligibility conditions.
- 2. Failed or compartment candidates from other colleges will not be admitted.
- 3. Application form must be filled properly, complete in all respects and submitted along with the required documents:
- 4. Himachali Girl Students seeking admission in any class must bring an attested copy of H.P. Bonafide Certificate to avail them selves of fee-concession (Tuition Fee only).
- 5. A student t must produce original certificates at the time of admission.
- 6. Students seeking exemption from tuition fee for disability must attach an attested copy of 40% disability certificate.
- 7. Admission of a student is liable to be cancelled if he/she furnishes incomplete / wrong / false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
- 8. Notwithstanding eligibility for admission, the Principal can refuse admission if the conduct of a student has not been up to the mark during past years.
- 9. The Principal reserves the right to disallow or cancel any admission.
- $10. \quad Rules for admission are subject to change as per the HPU/SPU notifications from time to time.$
- 11. Initially, all admissions will be provisional (i.e. subject to the approval of HP University

RULES OF MIGRATION

A student can migrate from one college to another only after completing one year in accordance with the rules laid down by the H.P.University. However, students migrating from other colleges must obtain the approval of the concerned Admission Committee.

Students who migrate either from this college to any other or Vice-Versa must ensure that college name is changed on university online rolls.

Inter-Institutional migration (i.e. from one college to another as well as from a college to ICDEOL and vice-versa) of students will be allowed when no-objection is obtained from both the relieving and receiving institutions, duly signed by both the Principals/Director to ascertain that the DSC I/ DSC II subjects being studied by the students are available in the receiving institution. The credits / grades / marks earned will be carried over.

COURSES & PROGRAMMES

1.B.Com.

Commerce

2. B.Sc.

Physics, Chemistry, Mathematics, Botany, Zoology, Computer Application

3. B.A.

Humanities and Languages

SUBJECT COMBINATION FOR ARTS

DSC I	DSC II (Anyone of these)
Mathematics	Economics, Geography, English
English	Economics, Political Science, History, Mathematics
Hindi	Political Science, History, Music (V), Music (I)
Geography	Political Science, History, Economics, Mathematics
Political Science	History, Hindi, English, Geography, Economics, Sanskrit, Music (V), Music (I)
History	Political Science, Hindi, Geography, English, Sanskrit, Music (V), Music (I)
Economics	Geography, Political Science, English, Mathematics, Sanskrit
Sanskrit	Political Science, History, Economics, Music (V), Music (I)
Music (V)	Hindi, Sanskrit, Political Science, History
Music (I)	Hindi, Sanskrit, Political Science, History

GENERIC ELECTIVE COUSRSE AVALABLE FOR BA III YEAR

1. History 2. Political Science 3. Geography 4. Sanskrit 5. Economics 6. Music (V) 7. Music (I)

8. English

COMBINATION FOR SCIENCE

DCC 1	OTHER SUBJECTS COMBINATION		
DSC-1 (MOJOR SUBJECT)	DSC-2 (MINOR SUBJECT)	DSC-3 (MINOR SUBJECT)	
Mathematics	Physics	Chemistry/Computer Application	
Chemistry (Non-Med)	Physics	Mathematics	
Chemistry (Med)	Botany	Zoology	
Botany	Chemistry	Zoology	
Zoology	Botany	Chemistry	
Physics	Mathematics	Chemistry / Computer Application	

BCOM 3 YEAR ANNUAL PROGRAMME STRUCTURE

1st Year

Course No.	Course Title	Course Type	Credits
B.C. 1.1	Financial Accounting	Core Course C-1	6
B.C. 1.2	Business Organization and Management	Core Course C-2	6
B.C. 1.3	Business Law	Core Course C-3	6
B.C. 1.4	Business Statistics and Mathematics	Core Course C-4	6
HIND 101	Compulsory Hindi - 1	Core Course C-5	6
ENG CE 101	Compulsory English - 1	Core Course C-6	6
ENG AECC 104	Writing Skills	Ability Enhancement Compulsory Course (AECC-1)	4
ENVS2AECC02	Environment Science	Ability Enhancement Compulsory Course (AECC-2)	4
		Total Credits	44

2nd Year

B.C. 2.1	Company Law	Core Course C-7	6
B.C. 2.2	Income Tax Law and Practice	Core Course C-8	6
ENG CE201	Compulsory English - 2	Core Course C-9	6
B.C. 2.3	Computer Application in Business	Skill Enhancement Course(SEC)-1	4

HIND 400	Compulsory Hindi - 2	Core Course C-10	6
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B.C. 2.4	Corporate Accounting	Core Course C-11		6
B.C. 2.5	Cost Accounting	Core Course C-12		6
B.C. 2.6	E- Commerce	Skill Enhancement Course(SEC)-2		4
	•	To	otal Credits	44

3rd Year

B.C 3.1 (a)	Human Resource Management	Discipline Specific Elective (DSE)-1	6
	Corporate		
	Governance &		
B.C 3.2 (a)	Auditing	Discipline Specific Elective (DSE)-2	6
B.C 3.3	Entrepreneurship	Skill Enhancement Elective Course (SEC)-3	4
ECONA 313	Economy of Himachal Pradesh	General Elective (GE)-1	6
B.C 3.5(c)	Management Accounting	Discipline Specific Elective (DSE)-3	6
B.C.3.6(a)	International Business	Discipline Specific Elective (DSE)-4	6
B.C3.7	Personal Selling and salesmanship	Skill Enhancement Elective Course (SEC)-4	4
ECONA314	Indian Economy	General Elective (GE)-2	6
	ı	Total Credits	44

INSTRUCTIONAL TEMPLATE FOR FACILITATING IMPLEMENTATION OF CHOICE BASED CREDIT SYSTEM (CBCS)

Annual pattern for UG Choice Based Credit System in B.A./B.Com.

Year	Core Course (12)	Ability Enhancement Compulsory Courses AECC(2)	Skill Enhancement Courses SEC ((4)	Discipline Specific Elective DSE (4)	General Elective (2)	Total Credit
1	Eng.1 = 6 Credit Skt/Hindi-2 = 6 Credit DSC-1A = 6 Credit DSC-1B = 6 Credit DSC-2A = 6 Credit DSC-2B = 6 Credit Credits = 36	Env. Studies - 4 Credit Eng/Skt (one out of two) = 4 Credit 8 Credits	Nil	Nil	Nil	44

	Total Credits in Degree Course	B.A./B.Com=44x3=132				
3	Nil	Nil	SEC-3 = 4 Credit SEC-4 = 4 Credit 8 Credits	DSE-1A = 6 Credits DSE-1B = 6 Credits DSE-2A = 6 Credits DSE-2B = 6 Credits 24 Credits	GE-1 = 6 Credits GE-2 = 6 Credits Credit = 12	44
	DSC-2C = 6 Credit DSC-2D = 6 Credit Credits = 36		8 Credits			44
2	Eng.2 = 6 Credit Skt/Hindi-2 = 6 Credit DSC-1C = 6 Credit DSC-1D = 6 Credit	Nil	SEC-1 = 4 Credit SEC-2 = 4 Credit	Nil	Nil	

132 fulfils the requirement of RUSA and UGC Note

= Credits Split

Theory & Tutorial = 06 Theory = 04 Practical = 02

Scheme for Choice Based Credit System in B.Sc.

Year	Core Course (12)	Compulsory Course	Skill Enhancement Course SEC (4)	Elective Course Discipline Specific Elective DSE (6)	Total Credit
1.	DSC-1A = 6 Credit DSC-1B = 6 Credit DSC-2A = 6 Credit DSC- 2B = 6 Credit DSC-3A = 6 Credit DSC-3B = 6 Credit Credits = 36	Env. Studies = 4 Credit Eng/Skt = 4 Credit Credits = 08	Nil	Nil	44
2.	DSC-1C = 6 Credit DSC-1D = 6 Credit DSC-2C = 6 Credit DSC-2D = 6 Credit DSC-3C = 6 Credit DSC-3D = 6 Credit Credits = 36		SEC-1 = 4 Credit SEC-2 = 4 Credit 8 Credits	Nil	44

3.	Nil		SEC-4 = 4 Credit	DSE-1A = 6 Credit DSE- 1B = 6 Credit DSE-2A = 6 Credit DSE-2B = 6 Credit DSE-3A = 6 Credit DSE-3B = 6 Credit Credits = 36	44
Total Cre	edits in Degree Course = 4	4x3=132			

132 Credits in the requirement of CBCS under RUSA and UGC

- *AECC for B.Sc. & B.Com English
- *AECC for B.A- English or Sanskrit

Note = Credits split

Theory & Tutorial = 06 Theory = 04 Practical = 02

DEFINITION OF TERMINOLOGY

1. Core Courses:

These are of two types:

- (i) Compulsory Core Course such as English/Hindi/Sanskrit (one either of two)
- (ii) Discipline Specific Course for Arts These courses are related to discipline such as English, Hindi, Pol. Science, History, Economics etc. and for Sciences (Med/Non-Med) - Physics, Chemistry, Mathematics, Zoology etc. and Commerce related subjects in the B.Com.

2. Ability Enhancement Course

These are of two types:

- (A) Ability Enhancement Compulsory Course (AECC) These are EVS and English / Sanskrit.
- (B) Skill Enhancement Course (SEC) These courses are designed to provide skill based knowledge and should contain both theory and lab/hands-on-training/Field work so as to increase employability of students.
- **3. Discipline Specific Elective (DSE):** Elective courses offered under main discipline/subject to study referred to as Discipline Specific Elective.
 - a. Note: In core courses deviation in designing curriculum/syllabus is allowed only up to 30% by UGC.
 - b. For more details refer to UGC Template on website of UGC.
- **4. Generic Elective (GE)** Generic Elective courses are those which are not related to subject specific courses.
- **5.** Compartment in at most 2 subjects i.e. (25%) of the total subjects.
- **6.** Exam Scheme

30 Internal Assessment	30 Internal Assessment
20 Practical	70 Theory
50 Theory	

7. Pass percentage is 40% in each subject

8. Total 132 credits for Pass course

148 credits for Honors course

Core 12x6=72 Credits

AECC + SEC 6x4=24 Credits

DSE Science Credits = 6x6=36 Credits

Arts DSE+ GE = (4+2)x6 = 36 Credits

The set of elective and other papers should be numbered well and clearly given.

EVALUATION OF THE STUDENTS

All courses involve an evaluation system of students that has the following two components.

- **I.** Continuous Comprehensive Assessment (CCA) accounting for 30% of the final grade that a student gets in a course.
- II. Annual Examination Accounting for the remaining 70% of the final grade that a student gets in a course.

Continuous Comprehensive Assessment (CCA)

This would have the following components:

- (a) Classroom Attendance Each student will have to attend a minimum of 75% lectures / practical. A student having less than 75% attendance will not be allowed to appear in End Semester Examination.
 - Provided that those having 74% and 65% attendance will apply for exemption in the prescribed form accompanied clear reasons(s) for absence.
 - Provided that exemption from 75% attendance will be given to those participating in prescribed cocurricular activities (e.g. NSS, Youth Festivals, Sports, etc.) to the extent of 25%.

Those having greater than 75% attendance will be awarded CCE marks as follows:

> 75% to < 80%	1 mark
80% to < 85%	2 marks
85% to < 90%	3 marks
90% to < 95%	4 marks
95% to < 100%	5 marks

- (b) Half Yearly Tests There will be one mid-term test to be conducted approximately when 2/3 of the syllabus has been covered. The mid-term test will be for 15 marks.
- (c) Seminars / Assignments The remaining 10 marks of the CCA will be awarded on the basis of Seminars / Assignments.

Annual Examination

The remaining 70% of the final grade of the student in a course will be on the basis of an Annual Examination that will be for three hours duration and will cover the whole syllabus of the course.

Important Note: A student will have to pass all the components separately to become eligible to be declared successful in a course.

For Practical subject = 50 marks theory + 20 marks practical + 30 marks CCA. For Non-Practical subjects = 70 theory + 30 CCA.

FEE/FUNDS/FINES

1. Fees /Fines

- a. Every student must pay his/her dues on the dates notified from time to time.
- b. A student will have to pay dues for 1st year at the time of admission.
- c. Failure to pay dues on due date will entail a fine of Rs. 1/- per day.
- d. In case of non-payment of dues in advance, the name of the student will be struck off from the college rolls at the end of that month
- e. Registration fee will not be charged from a student migrating from another college if he/ she is already registered with HP university. Other dues will be charged accordingly as per rules.
- **2.** Every student will have to take No Dues Certificate from the Library. NSS, Sports, Fee Clerk etc. if he/she wants to leave the college.
- **3.** The principal can expel a student from the college if he / she is found guilty of misconduct / indiscipline / ragging.
- **4.** The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
- **5.** The fine for absence has to be paid along with dues, while fine imposed otherwise have to be deposited by the date announced in the college office/fee counter.
- **6.** Contribution towards PTA funds is Rs. 1000/- per student per annum (to be paid at the time of admission).
- 7. No tuition fee is charged from the Bonafide Himachali girl students, subject to production of H.P. Bonafide Certificate at the time of admission.
- **8.** Students having more than 40% disability are exempted from fees and funds.

DETAILS OF FEE STRUCTURE				
Govt. Account Fee :				
a. Annual Charges	Amount			
(i) Admission Fee	25.00			
(ii) Re-Admission Fee (First Time)	100.00			
(iii) Re-Admission Fee (Second Time)	200.00			
(iv) Late Admission Fee(per day)	10.00			
2. University Charges/ Funds				
(i) Continuation Fee	10.00			
(ii) University Sports Fee	15.00			
(iii) University Home Fee	1.00			
(iv) Youth Welfare Fund	15.00			
(v) University Development Fund (at the time of admission)	250.00 (Gen.) 100.00 (IRDP / BPL)			

b) Monthly Charges:

i. Tuition Fee 50.00 (per month)

ii. No Tuition Fee is charged from the girl students (Bonafide Himachali)

3.

a) College Annual Charges (Refundable)

i) Library Security 100.00

b) College Annual Charges (Non-refundable)

Conlege Annual Charges (Non-Terundable)	
House Examination Fund	50.00
Medical / Health Fund	6.00
Campus Development Fund	10.00
Book Replacement Fund	25.00
Furniture repair/ replacement fund	10.00
Identity Card	10.00
Duplicate Identity Card	20.00
Magazine Fund	50.00
NCC Fund	10.00
Student Aid Fund	2.00
Cultural Activities Fund	20.00
Computer and Internet Facility	20.00
PTA Fund	1000.00
	Medical / Health Fund Campus Development Fund Book Replacement Fund Furniture repair/ replacement fund Identity Card Duplicate Identity Card Magazine Fund NCC Fund Student Aid Fund Cultural Activities Fund Computer and Internet Facility

4. MONTHLY CHARGES

Amalgamated Fund	25.00 (per month)
Sports Fund	20.00 (per month)
Building Fund	10.00 (per month)
Rovers & Rangers Fund	5.00 (per month)

Practical Fund

i.	Physics	20.00 (per month)
ii.	Chemistry	20.00 (per month)
iii.	Botany	20.00 (per month
iv.	Zoology	20.00 (per month
v.	Geography	15.00 (per month
vi.	Computer Application	15.00 (per month)
vii.	B.Com	15.00 (per month)
viii.	Music (V & I)	15.00 (per month)

5. Annual Examination Fee

Annual Examination Fee will be deposited by the student online as and when notified by the University.

6. Fine

a) Absence Fine One Period 1.00

b) Absence from a Practical 3.00 (per Practical)

c) Absence from House Examination per paper 10.00

d) Delay in returning library books per day per book 1.00

Note: The fee structure is subject to change by the Govt. Notification and university Guidelines from time to time.

Annual Admission Fee 1stYEAR Session 2025-26

BA (without any practical subject)

2789

Boys & (Girls from state other than HP)

Gen

IRDP/BPL

Category Fees **PTA Total** 1939 2939 1000

1000

1789

Girls (HP State bonafide)

Category	Fees	PTA	Total	
Gen	1339	1000	2339	
IRDP/BPL	1189	1000	2189	

BA (with Geography or Music) &

Boys & (Girls from state other than HP)

Category	Fees	PTA	Total
Gen	2119	1000	3119
IRDP/BPL	1969	1000	2969

Girls (HP State bonafide)

On is (iii state bollande)				
Category	Fees	PTA	Total	
Gen	1519	1000	2519	
IRDP/BPL	1369	1000	2369	

B.Sc. Medical (Botany+ Zoology + Chemistry)

Boys & (Girls from state other than HP)

Category	Fees	PTA	Total
Gen	2659	1000	3659
IRDP/BPL	2509	1000	3509

Girls (HP State bonafide)

(,	
Category	Fees	PTA	Total
Gen	2059	1000	3059
IRDP/BPL	1909	1000	2909

B.Sc. Non-Medical (Math + Physics + Chemistry)

Boys & (Girls from state other than HP)

boys & (Ghis itom state other than in)			
Category	Fees	PTA	Total
Gen	2419	1000	3419
IRDP/BPL	2269	1000	3269

Girls (HP State bonafide)

Giris (III State Bollaride)				
Category	Fees	PTA	Total	
Gen	1819	1000	2819	
IRDP/BPL	1669	1000	2669	

B.Sc. Non-Medical (Math + Physics + Computer Application

Boys & Girls from state other than HP

Category	Fees	PTA	Total
Gen	2359	1000	3359
IRDP/BPL	2209	1000	3209

Girls (HP State bonafide)

Category	Fees	PTA	Total
Gen	1759	1000	2759
IRDP/BPL	1609	1000	2609

Admission Fee 2nd & 3rd YEAR Session 2025-26

BA (without any practical subject)

Boys & (Girls from state other than HP)

Girls (HP State bonafide)

- 3 (,
Category	Fees	PTA	Total
Gen	1599	1000	2599

Category	Fees	PTA	Total
Gen	999	1000	1999

BA (with Geography or Music)

Boys & (Girls from state other than HP)

α .	/TTD	04.4	1 (*1)	
Giris	(HP	State	bonafide)	

Category	Fees	PTA	Total
Gen	1779	1000	2779

Category	Fees	PTA	Total
Gen	1179	1000	2179

BCOM II Year

Boys & (Girls from state other than HP)

Girls (HP State bonafide)

Category	Fees	PTA	Total
Gen	2139	1000	3139

Category	Fees	PTA	Total
Gen	1539	1000	2539

BCOM III Year

Boys & (Girls from state other than HP)

Cirle	(HD	State	bonafide	`
1 +11115	Inr	Siale	nonande	,

Category	Fees	PTA	Total
Gen	1599	1000	2599

Category	Fees	PTA	Total
Gen	999	1000	1999

B.Sc. Medical (Botany+ Zoology+ Chemistry)

Boys & (Girls from state other than HP)

Girls (HP State bonafide)

Category	Fees	PTA	Total
Gen	2319	1000	3319

Category	Fees	PTA	Total
Gen	1719	1000	2719

B.Sc. Non-Medical (Math + Physics+ Chemistry)

Boys & (Girls from state other than HP)

Girls (HP State bonafide)

Category	Fees	PTA	Total
Gen	2079	1000	3079

3115 (111 50000 501101100)				
Category	Fees	PTA	Total	
Gen	1479	1000	2479	

B.Sc. Non-Medical (Math + Physics+ Computer Application)

Boys &(Girls from state other than HP)

Girls (HP State bonafide)

Category	Fees	PTA	Total
Gen	2019	1000	3019

Category	Fees	PTA	Total
Gen	1419	1000	2419

CLUBS & SOCIETIES

Name of the Club /Society	Convener	Members
Commerce & Management Society	Mr. Surinder Kumar	Dr. Shivani Sabharwal
Literary Society	Mrs. Manjinder Kaur	Mrs. Anjali
	·	Dr. Shruti Sharma
		Mrs. Asha Sharma
		Dr. Keshav Kaushal
Social Sciences Society	Dr. Satish Thakur	Mr. Harish Kumar
a communication and constraints		Dr. Seema Bala
Science Society	Mrs. Sarita Chaudhary	Mr. Sanjiv Puri
		Mrs. Bhavna
		Dr. Sushila Sharma
		Ms Sakshi
		Ms Shilpa
		ivis Simpa
Red Ribbon Club	Dr. Sushila Sharma (Noctal Officer)	
Eco Club	Mrs. Bhavna	Ms Shilpa
TT Club	Mr. Sanjiv Kumar	Dr. Shivani Sabharwal
Yuva Tourism Club	Mrs. Asha Sharma	Dr. Keshav Kaushal
Yoga & Happiness Club	Mrs. Bhavna	Mr. Harish Kumar
		Dr. Seema Bala
		Dr. Keshav Kaushal
Ek Bharat Shresth Bharat Club	Dr, Shruti Sharma	Dr. Seema Bala
Mathematics Club	Mrs. Sarita Choudhary	Ms Sakshi
Health club & First Aid Committee	Mrs. Sarita Choudhary	Mr. Sanjiv Puri
		Mrs. Bhavna
		Dr. Shruti
		Dr. Shivani Sabharwal
		Dr. Sushila Sharma
		Dr. Seema Bala
		Dr. Keshav Kaushal
		Ms Sakshi
		Mrs. Yojna
		Mr. Bir Singh Mrs. Swarna Devi
		Mrs. Swarna Devi Mr. Sri ram
T. D. L. G.		
Yuva Red Cross	Dr. Sushila Sharma	Ms Sakshi (Counselor)
Road Safety Club	Mrs. Anjali Kumari (Convener)	Dr. Seema Bala
Electoral Literacy Club	Mrs. Anjali Kumari (Nodal officer)	
Literacy Cian		

SCHOLARSHIP

The college offers various scholarships and awards to the students regulated by detailed rules available in the college office/ Website: https://scholarships.gov.in. Application for the scholarships / stipends should be submitted to the college after recommendation of the scholarship committee. College offers scholarships/Stipends as per **Appendix -II**

LEAVE RULE

- 1. The name of the student will be struck off from the rolls of the college if he/she remains absent without leave for more than 10 days in any class/subject (Theory/Practical)
- 2. *A* tutor can recommend leave up to 6 days. For longer duration, a student must get the application signed by senior tutor/ Principal.
- 3. Leave during House Examinations will be sanctioned by the Principal on the recommendation of tutor/subject teacher.
- 4. Leave for sickness must be accompanied by a medical certificate

CODE OF CONDUCT FOR STUDENTS

- Every student must always carry with him/her duly completed identity card and he/she must produce it whenever demanded by any teacher or security guard.
- 2. Any student representing the college in Sports/ Cultural/ NSS / cocurricular activities must get permission from concerned subject teacher. Students participating in inter-college competition should note that the practice /rehearsal should be either before the classes or after the classes.
- 3. It is for the information of the students that ragging is not only a social evil but also a punishable crime.
- 4. There is a complete restriction on bringing unwanted outsiders to the college campus.
- 5. Students must help the college administration in keeping the college campus clean and beautiful by making use of dustbins installed in the

- campus.
- 6. Students must not cause any damage to the college property. In case any damage is noticed, it will be recovered from the students
- 7. Use of Chewing-Gum, Cigarettes, Ghutka etc. in college campus is strictly prohibited.
- 8. Use of Mobile phones or head/earphone is strictly prohibited in the college campus.
- 9. The college has zero tolerance for any kind of abuse /harassment /violence in the campus.
- 10. The Principal reserves the right of expulsion /suspension of any student who is found indulged in indiscipline /illegal activity and violation of code of conduct.

VALUES & ETHICS

- 1. Be punctual.
- 2. Do not loiter about in the corridors.
- 3. Utilize your free time in the library.
- 4. Help the needy. Participate in community work.
- 5. Be healthy, be positive, exercise regularly.
- 6. Treat everyone with respect & empathy.
- 7. Display inclusiveness, appreciate diversity and abide by norm and guidelines of the institution.

ADMINISTRATIVE AND CO-CURRICULAR ASSIGNMENTS

COLLEGE ADVISORY COUNCIL

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Sarita Choudhary
- 3. Dr.Satish Kumar
- 4. Smt. Manjinder Kaur
- 5. Sh. Sanjiv Kumar IT
- 6. Smt. Anjanli Kumari
- 7. Smt. Asha Sharma
- 8. Sh. Pawan Kumar

ANTI-RAGGING & DISCIPLINE COMMITTEE

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Sarita Choudhary (Co-convener Sci. Block)
- 3. Dr.Satish Thakur (Co-convener Art. & Com. Block)
- 4. Smt. Manjinder Kaur
- 5. Smt. Bhavna
- 6. Sh. Sanjiv Puri
- 7. Smt. Anjali Kumari
- 8. Smt. Asha Sharma
- 9. Dr. Sushila Sharma
- 10. Dr. Shivani Sabharwal
- 11. Sh. Harish Kumar
- 12. Dr. Keshav Kaushal
- 13. Ms Shilpa

TIME TABLE COMMITTEE

- 1. Sh. Suirinder Kumar
- 2. Smt. Sarita Chaudhary
- 3. Dr. Satish Thakur

PROSPECTUS COMMITTEE

- 1. Dr. Satish Thakur (Convener)
- 2. Smt. Anjali Kumari
- 3. Smt. Bhavna
- 4. Sh. Sanjiv Kumar IT
- 5. Dr. Shivani Sabharwal
- 6. Sh. Harish Kumar
- 7. Mr. Shyam Chaudhary

ACADEMIC AUDIT & EXAMINATION/UNIV. AFFAIRS COMMITTEE

- 1. Smt. Manjinder Kaur (Convener)
- 2. Sh. Sanjiv Puri
- 3. Smt. Bhavna
- 4. Dr. Shruti Sharma
- 5. Sh. Veer Singh (SLA)
- 6. Sh. Karam Chand (SLA)
- 7. Sh. Kuldeep Chand (LA)

AISHE CELL NODAL OFFICER

Dr. Sushila Sharma

ELECTORAL LITERACY NODAL OFFICE

Smt. Anjali Kumari

CAREER GUIDANCE CELL/KAUSHAL VIKAS

- 1. Sh. Sanjiv Puri (Convener)
- 2. Smt. Bhavna
- 3. Sh. Sanjiv Kumar IT
- 4. Mrs. Asha Sharma
- 5. Dr. Shivani Sabhrwal
- 6. Dr. Sushila Sharma

WEBSITE AND ERP DEVELOPMENT & MANAGEMENT COMMITTEE

- 1. Sh. Sanjiv Kumar IT (Convener)
- 2. Dr. Shivani Sabhrwal
- 3. Dr. Sushila Sharma
- 4. Sh. Harish Kumar
- 5. Ms. Sakshi Kumari
- 6. Sh. Atul Kumar
- 7. Sh. Shyam Choudhary

SCHOLARSHIP & MONITORING COMMITTEE

- 1. Smt. Anjali Kumari (Convener)
- 2. Mrs. Bhavna (Science)
- 3. Sh. Sanjiv Kumar (IT)
- 4. Smt. Asha Sharma (Arts)
- 5. Dr.Shivani Sabhrwal (Commerce)
- 6. Smt. Sushila Sharma (Science)
- 7. Sh. Harish Kumar (Arts)
- 8. Dr. Keshav Kaushal (Arts)

INFRASTRUCTURE DEVELOPMENT, MAINTENANCE & PURCHASE COMMITTEE

- 1. Smt. Sarita Choudhary (Convener)
- 2. Dr. Satish Thakur
- 3. Smt. Manjinder Kaur
- 4. Smt. Anjali Kumari
- 5. Sh. Sanjiv Puri
- 6. Smt. Bhavna
- 7. Dr. Shruti Sharma
- 8. Dr. Shivani Sabharwal
- 9. Smt. Asha Sharma
- 10. Dr. Sushila Sharma
- 11. Dr. Keshav Kaushal
- 12. Sh. Harish Kumar
- 13. Sh. Pawan Kumar (G-1)

NAAC AFFAIRS & IQAC COMMITTEE

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Bhavna
- 3. Sh. Sanjiv Puri
- 4. Sh. Sanjiv Kumar IT
- 5. Dr. Shivani Sabharwal
- 6. Dr.. Sushila Sharma
- 7. Dr. Keshav Kaushal

PRESS/MEDIA/PHOTOGRAPHS COMMITTEE

- 1. Smt Asha Sharma
- 2. Sh. Keshav Kaushal

OLD STUDENT ASSOCIATION

- 1.Sh. Surinder Kumar (Convener)
- 2.Dr. Satish Thakur
- 3.Smt. Manjinder Kaur (Secretary)

- 4.Sh. Sanjiv Kumar IT
- 5.Dr. Sushila Sharma
- 6.Smt. Asha Sharma
- 7.Dr. Keshav Kaushal

COLLEGE BURSAR: Sh. Surinder Kumar

RTI CELL

1. Principal 2. Sh. Pawan Kumar (Office Supdt. G-1)

GRIEVANCE REDRESSAL CELL

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Sarita Choudhary
- 3. Dr. Satish Thakur
- 4. Smt. Manjinder Kaur
- 5. Smt. Anjali Kumari
- 6. Smt. Bhavna
- 7. Dr. Keshav Kaushal
- 8. Sh. Pawan Kumar (Office. Supdt. G-1)
- 9. Smt. Yojna
- 10. Smt.Swarna Devi

EQUAL OPPORTUNITY CELL & EQUITY INITIATIVE CELL

- 1. Smt. Sarita Choudhary (convener)
- 2. Smt. Manjinder Kaur
- 3. Smt. Bhavna
- 4. Smt. Asha Sharma
- 5. Dr. Shruti Sharma
- 6. Dr. Seema Bala
- 7. Dr. Keshay Koushal
- 8. Ms. Sakshi
- 9. Ms. Shilpa
- 10. Sh. Pawan Kumar (G-I)
- 11. Smt. Yojna

COMMITTEE FOR INTERNAL COMPLAINTS & SEXUAL HARASSMENT AT WORK PLACE

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Sarita Choudhary
- 3. Smt. Manjinder Kaur
- 4. Smt. Anjali Kumati
- 5. Dr. Shruti Sharma
- 6. Smt. Asha Sharma
- 7. Dr. Seema Bala
- 8. Dr.Sushila Sharma
- 9. Ms Sakshi Kumari
- 10. Ms Shilpa
- 11. Sh. Pawan Kumar (Office Supdt. G-1)
- 12. Smt. Yojna
- 13. Smt. Aruna Devi (Concerned Panchayat Pradhan)

LIBRARY AFFAIRS & E-LIBRARY DEV.COMMITTEE

- 1. Sh. Satish Thakur (Convener)
- 2. Smt. Bhavna
- 3. Sh. Sanjiv Kumar IT
- 4. Dr. Shruti Sharma
- 5. Dr.Shivani Sabharwal
- 6. Dr.Seema Bala
- 7. Dr. Kesahy Kaushal

- Sh. Harish Kumar
- 9. Ms. Sakshi Kumari
- 10. Smt. Yojna

CSCA ADVISORY

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Sarita Choudhary
- 3. Dr. Satish Kumar
- 4. Smt. Manjinder Kaur
- 5. Smt. Anjali Kumari
- 6. Smt. Asha Sharma
- 7. Shivani Sabharwal
- 8. Sh. Pawan Kumar (Supdt.GR-I)

NSS PROGRAMME OFFICERS

1. Dr. Keshav Kaushal 2. Miss Sakshi

RED RIBBON CLUB

1. Dr. Sushila Sharma

ECO CLUB

1. Smt. Bhavna 2. Ms. Shilpa

ROVERS & RANGERS

1. Smt. Asha Sharma 2. Sh. Harish Kumar

GENDER CHAMPIONS NODAL INCHARGE

1. Sh. Sanjiv Puri 2. Ms. Shilpa

YUVA TOURISM CLUB

1. Smt. Asha Sharma 2. Dr. Keshav Kaushal

IT CLUB

1. Sh. Sanjiv Kumar (Convener) 2. Dr. Shivani Sabharwal

COMMERCE & MANAGMENT SOCIETY

- 1. Sh. Surinder Kumar
- 2. Smt. Shivani Sabharwal

DISASTER MANAGEMENT, SAFTY & SECURITY COMMITTEE

- 1. Dr. Shruti Sharma (Convener)
- 2. Prof. Asha Sharma
- 3. Sh. Harish Kumar
- 4. Dr. Keshav Kaushal
- 5. Dr. Seema Bala
- 6. Ms. Sakshi Kumari

CAMPUS BEAUTIFICATION COMMITTEE

- 1. Dr. Satish Thakur (Convener)
- 1. Smt. Bhavna
- 2. Smt. Anjali Kumari
- 3. Smt. Asha Sharma
- 4. Dr. Shivani Sabharwal
- 5. Dr. Sushila Sharma
- 6. Sh. Harish Kumar
- 7. Dr.Keshav Kausha
- 8. Ms. Sakshi Kumari
- 9. Ms Shilpa

SOCIAL SCIENCE SOCIETY

1. Dr.SatishThakur

- 2. Dr. Sharuti Sharma
- 3. Sh. Harish Kumar
- 4. Dr. Seema Bala

HEALTH CLUB & FIRST AID COMMITTEE

- 1. Sh. Sanjiv Puri (Convener)
- 2. Dr. Shruti Sharma
- 3. Dr. Shivani Sabharwal
- 4. Dr. Seema Bala
- 5. Dr. Sushila Sharma
- 6. Dr. Keshav Kaushal
- 7. Ms. Shakshi
- 8. Smt. Yojna
- 9. Bir Singh SLA
- 10. Sh. Shri Ram
- 11. Smt. Swarna Devi

EK BHARAT SHRESHT BHARAT CLUB

- 1. Dr. Shruti Sharma (Convener)
- 2. Dr. Seema Bala
- 3. Prof. Shilpa

LITERARY SOCIETY

- 1. Smt. Manjinder Kaur (Convener)
- 2. Smt. Anjali Kumari
- 3. Dr. Shruti Sharma
- 4. Smt. Asha Sharma
- 5. Dr. Keshav Kaushal

COUNSELLING CELL

- 1. Sh. Surinder Kumar (Convener)
- 2. Smt. Sarita Choudhary (Co-convener)
- 3. Dr. Satish Thakur (Co-convener)
- 4. Smt. Manjinder Kaur
- 5. Mrs. Anjali Kumari
- 6. Sh. Sanjiv Puri
- 7. Sh. Sanjiv Kumar
- 8. Smt. Asha Sharma
- 9. Dr.Shivani Sabhrwal
- 10. Dr. Sushila Sharma
- 11. Sh. Harish Kumar
- 12. Dr. Keshav Kaushal
- 13. Smt. Yojna Librarian

COMMITTEE FOR CULTURAL ACTIVITIES

- 1. Dr. Satish Thakur (Convener)
- 2. Mrs. Manjinder Kaur
- 3. Mrs. Bhavna
- 4. Mrs. Anjali Kumari
- 5. Dr. Shruti Sharma
- 6. Smt. Asha Sharma
- 7. Dr. Seema Bala
- 8. Dr. Keshav Kaushal

YOGA & HAPPINESS CELL

- 1. Smt. Bhavna (Convener)
- 2. Sh. Harish Kumar
- 3. Dr. Keshay Kaushal
- 4. Dr. Seema Bala
- 5. Ms. Sakshi
- 6. Ms. Shilpa

CELL FOR DIFFERENTLY ABLED

- 1. Smt. Suishila Sharma (Convener)
- 2. Smt. Asha Sharma
- 3. Dr. Keshav Kaushal

ANTI-DRUG AWARENESS COMMITTEE

- 1. Smt. Sarita Choudhary (Convener)
- 2. Sh. Sanjiv Puri
- 3. Smt. Bhavna
- 4. Ms. Shilpa
- 5. NSS Incharge & 2 volunteers
- 6. Red Ribbon Club Incharge & 2 volunteers
- 7. Rovers & Rangers Incharge & 2 volunteers
- 8. Ek Bharat Shresht Bharat Club Incharges & 2 Volunteers

PROPERTY INCHARGE

Science Block: 1. Sh. Sanjiv Puri 2. Smt. Bhavna

Arts Block: 1. Dr. Satish Thakur 2. Dr. Keshav Kaushal

ENROLEMENT DRIVE COMMITTEE

- 1. Prof. Surinder Kumar (Co-ordinator)
- 2. Prof. Satish Thakur
- 3. Prof. Manjinder Kaur
- 4. Prof. Bhavna
- 5. Sanjiv Kumar IT
- 6. Prof Asha Sharma
- 7. Prof. Sushila Sharma
- 8. Prof. Keshav Kaushal
- 9. Smt. Yojna Librarian

STUDENTS PROFFESSIONAL ACHIEVEMENTS TRACK COMMITTEE

(This committee is directed to track the students for their vertical movement and professional achievements for at least 5 years after leaving the college)

- 1. Prof. Manjinder Kaur (Convener)
- 2. Dr. Sushila Sharma
- 3. Dr. Shivani sabharwal
- 4. Prof. Harish Kumar

PM INTERNSHIP SCHEMES COMMITTEE

(This committee will help to Carrier Counseling and Placement Cell of the college to motivate the eligible final year students to register themselves for PM Internship Scheme to enhance their employability skills)

- 1. Dr. Shivani Sabharwal (Convener)
- 2. Dr. Keshav Kaushal
- 3. Dr. Seema Bala
- 4. Prof. Shilpa

COLLEGE ACTIVITIES RECORD COMMITTEE

- 1. Dr. Sharuti Sharma
- 2. Prof. Shilpa
- 3. Smt. Yojna

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Prof. Sakshi	Counselor	Prof. Sanjiv Puri	Prof. Shilpa

LIBRARY

The college library houses **4003** books **and 191** books are there in the book bank section. Seven daily newspapers (two English & five vernacular) and five magazines have also been subscribed for the college library. Two books are issued at a time for **14 Days** to a student and the librarian has the right to recall the books at any time. In case of loss of books, the students have to replace the book or pay fine in addition to the price of books. The library remains open from 9:00 a.m. to 7:00 p.m. The library is fully equipped with various facilities and amenities like SOUL software etc.

ANNUAL PRIZE DISTRIBUTION

Annual Prize Distribution function is held in February/March every year. Prizes are awarded to students who show excellence in the field of Academics, Sports, Cultural event, NSS and other activities. The rules for the award of prize will be notified separately.

CO-CURRICULAR ACTIVITIES

Campus beautification committee	Health club & first aid committee	Rovers & rangers
Commerce & management society	IT club	Science society
Cultural	Literary society	Social sciences society
Eco club	Mathematics club	Sports
Ek bharat shreshth bharat club	NSS	Yoga & happiness club
Electoral literacy club	Red ribbon club	Yuva red cross
Gender champions	Road safety club	Yuva tourism club

COLLEGE MAGAZINE

The college magazine 'Samarpan' is published every year to give expression to the creative talents of students. The magazine has nine sections. Each section is edited by the staff editor and assisted by the student editor.

COMMUNITY PARTICIPATION (PTA)

There is a Parent-Teacher Association which plans and undertakes development works in the college.

The association is run by the Executive Committee which takes all decisions. The Parents/ Guardians of the students contribute towards PTA fund at the time of admission.

COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA) & OLD STUDENT ASSOCIATION (OSA)

The college student body called CSCA is nominated as per norms and directions of HPU/SPU. It follows the recommendations of Lyngdoh Committee. CSCA plays an important role in involving students in various co-curricular and extra-curricular activities at inter /intra college level.

Old Student Association (OSA) has been formed with the objective of involving stakeholder for the development of college and students.

APPENDIX 'A'

NOTE: Admission against Sports and Cultural reserved seats will be as per Himachal Pradesh University rules.

Roster for Admission and Reservation (asper HP University)

Separate roster for each category as mentioned will be maintained. 120 Point Reservation Roster for Admission:

1PwD	26SC	51	76	101PwD
2	27ST	52SC	77	102
3	28	53ST	78SC	103
4	29	54	79SP	104
5	30	55	80ST	105
6	31	56	81CUL	106SC
7SC	32	57	82PwD	107ST
8	33 SC	58	83	108
9	34	59SC	84	109
10	35	60SP	85SC	110
11	36	61CUL	86	111
12 SC	37	62PwD	87	112
13 ST	38CUL	63	88	113 SC
14	39SC	64	89	114
15	40SP	65SC	90	115
16	41ST	66	91SC	116
17	42PwD	67ST	92	117SP
18SC	43	68	93ST	118 CUL
19SP	44	69	94	119SC
20CUL	45	70	95	120ST
21PwD	46SC	71	96	
22	47	72SC	97SC	
23	48	73	98CUL	
24	49	74	99SP	
25	50	75	100	
(PwD-5%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)

Note 1: The degree of Physical Handicap shall be as prescribed by the Govt. of HP, i.e., 40% or more. Note 2: As per Hon'ble High Court order dated 19.1.2018:

Vacant reserved seats meant for SC and ST categories in educational institutes including Schools, Colleges and Universities, which remain unfilled after exhausting the list of available and eligible SC and ST candidates, should be thereafter offered and filled from amongst eligible candidates from open category on the basis of merit. It is clarified that in case any cut-off limit has been fixed, then only those candidates of open category should be admitted against the vacant seats, who have gained marks at par with the cut off limit.

APPENDIX 'B'

The college offers various scholarship and awards to the students regulated by detailed rules available in website https://scholarships.gov.in/). Application for these scholarships should be submitted to the college after recommendations of the committee. The details of scholarship scheme offered by college are as:

Name of the Scholarship Scheme	Amount	Eligibility	Documents required
		Centra	al schemes
POST-MATRIC SCHOLARSHIP FORSTUDENTS WITH DISABILITIES under Department of Empowerment of Persons with Disabilities	Rs. 650/- pm	Students with 40% or more disability and a valid certificate of disability parents/guardians annual income below Rs. 2,50,000/- Clear Pass in lower class examination	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement Income certificate Disability certificate For more information go to https://scholarships.gov.in/public/scheme Guidelines/DEPDGuidelines 1.pdf
POST MATRIC SCHOLARSHIPS SCHEME FOR MINORITIES Under Ministry of Minority Affairs	Rs. 3000/- pa	Students who have secured more than 50% marks or equivalent grade in the previous final examination Annual income of parents/ guardians from all sources does not exceed Rs.2.00 lakh. Belong to Muslims, Sikhs, Christians,	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement Income certificate A self certified community certificate For more information go to https://scholarships.gov.in/public/scheme Guidelines/MoMA Post Matr ic 2018- 20.pdf

CENTRAL SECTOR SCHEME OF SCHOLARSHIPS FOR COLLEGE AND UNIVERSITY STUDENTS under Department of Higher Education	Rs.12,000/- pa	Buddhists, Jain& Zoroastrians (Parsis) community Above 80th percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII annual income of parents/ guardians from all sources does not exceed Rs.4.5 lakh.	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement Income certificate For more information go to https://scholarships.gov.in/public/scheme Guidelines/Guidelines DOH E CSSS.pdf
		State schemes	
Kalpana Chawla Chattervriti Yojna	Rs.15,000/ p.a.	Only for meritorious girl students of 10+2 board exams announced by HPBOSE	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement
Maharishi Balmiki Chattervri ti Yojna	Rs. 9,000/ p.a.	Clear Pass in lower class examinatio n Bonafide Himachali girl students belonging to Balmiki families engaged in unclear occupation.	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement Certificate for belonging to balmiki family(issued by an officer not below the rank of Tehsildar) Certificate of Parent/guardian engaged in unclear profession (can be issued by from Head of Office where working) For more information go to https://scholarships.gov.i n/public/schem eGuidelines/HP state sch eme/Mahrish %20Balmiki%20Chhater vriti%20Yojna.pdf

Mukhya Mantri Vidyarthi Kalyan Yojna-HIMACHAL PRADESH	Rs. 1200/- pa	Clear Pass in lower class examinatio n Students belonging to IRDP families	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement IRDP/BPL certificate (issued by an officer not below the rank of
CENTRALLY SPONSORED POST MATRIC SCHOLARSHIP SCHEME FOR SC STUDENTS- HIMACHAL PRADESH	Rs. 3000/- pa	Clear Pass in lower class examination All SC students whose parents/guardians annual income below Rs. 2,50,000/-	Panchayat Secretary) Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement SC Certificate Income certificate For more information go to https://scholarships.gov.in/p ublic/scheme Guidelines/HP state scheme /Centrally%2 OSponsored%20Scheme%20 %20of%20P ost%20Matric%20Scholarshi p%20Schem e%20for%20SC%20Students scheme.pdf
CENTRALLY SPONSORED POST MATRIC SCHOLARSHIP SCHEME FORST STUDENTS-	Rs. 5300/- pa	Clear Pass in lower class examinatio n All ST students whose	Passport size photograph Aadhar card no. Himachali bonafide Previous year result cards Latest bank statement
HIMACHAL PRADESH		parents/guardians annual income below Rs. 2,50,000/-	For more information go to: https://scholarships.gov.i n/public/scheme Guidelines/HP state sche me/ Cent_sche m_ post_st_hm.pdf

PM-YASASVI POST MATRIC SCHOLARSHIP FOR ECONOMICALLY BACKWARD CLASS STUDENTS- HIMACHAL PRADESH (Post- Matric Scholarship for OBC, EBC and DNT Students for studying in India)
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The dates for applying online for the scholarship will be notified on college Notice Board. Students with 75% attendance and have obtained minimum passing marks are eligible for award of scholarship.

Useful Link:

1. College Website: www.gcshahpur.ac.in

2. SPU Mandi: www.spumandi.ac.in

3. HPU Shimla Examination portal: www.nexamshpushimla.in

RAGGING IS A PUNISHABLE OFFENCE

Ragging Means the Following:

Any conduct practice by which dominant power of senior students, former students or outsiders is brought to bear on students freshly enrolled who are in a way considered junior by other students and includes individual of collective acts practices which:

- Involve physical or psychological assault or threat or use of force or wrongful confinement or restrain or
- Violate the status, dignity and honor of such students; or
- Exposes students to ridicule and contempt and affect their self- esteem; or
- Entail verbal abuse and aggression, in decent gesture and obscene behavior.

Any student found involved in any ragging activity shall be punished as under:

- 1. Expulsion from the college.
- 2. Suspension from thee/asses
- *3.* Fines with public apology.
- 4. Withholding scholarship or other benefits.
- 5. Debarring from re-presentation in events.
- 6. Legal proceedings under criminal law shall be initiated.
- 7. *Imprisonment, fine or both.*
- 8. Withholding of result of examination.

In case of any complaint, kindly contact Anti-Ragging cum Discipline Committee.

PRINCIPAL GOVT. DEGREE COLLEGE SHAHPUR: 01892-237150/152

TOLL-FREE ANTI-RAGGING HELPLINE: 1800 180 5522 (24x7)

Important Note: This is e-copy of the prospectus for session 2025-26. The content of the printed and signed copy (by the authority) will be treated as final and this e-copy of prospectus is just for reference.

